

Staying COVID-19 Secure in 2020

We confirm we have complied with the government's guidance on managing the risk of COVID-19

• FIVE STEPS TO SAFER WORKING TOGETHER •

- ✓ We have carried out a **COVID-19 risk assessment** and shared the results with the people who work here
- ✓ We have **cleaning, handwashing and hygiene procedures** in line with guidance
- ✓ We have taken all reasonable steps to **help people work from home**
- ✓ We have taken all reasonable steps to **maintain a 2m distance** in the workplace
- ✓ Where people cannot be 2m apart, we have done everything practical to **manage transmission risk**

Employer Aspinall Verdi Limited Date 06/06/2020

Who to contact: Jen Pawson 0113 243 6644 Safety Representative
(or the Health and Safety Executive at www.hse.gov.uk or 0300 003 1647)

Staying Covid-19 Secure AspinallVerdi Update - June 2020

AspinallVerdi sends its best wishes to all colleagues, clients and friends. Following this period of unprecedented disruption, we are proud to have kept the health and safety of our employees, clients and collaborators at the forefront of our practices.

We have been fully operational through-out the coronavirus lockdown, continuing to provide the pragmatic, robust advice and deliverable solutions the Aspinall Verdi reputation was built on. We are taking all available steps to ensure the continued safe and productive delivery of our services, including reviewing and updating our risk assessments and following all government guidelines for

safe working. We are looking forward to returning to the office following the phased opening commencing this week, and seeing our clients and friends as the lockdown gradually eases.